

***Iowa Council for Early ACCESS
Executive Committee Meeting Minutes, December 18, 2013***

I. Call to order

LauraBelle Sherman-Proehl, Lead Agency, called the meeting of the Early ACCESS Executive Committee meeting to order at 1:40 p.m. on December 18, 2013, at the Grimes State Office Bldg, 400 E 14th St., Room 3 North in Des Moines, IA.

II. Attendance

Council Members Present: LauraBelle Sherman-Proehl, Maria Cashman (cc), Kim Thomas (cc), Paula Connolly, Gretchen Hageman, Chad Dahm, Kasey Vermillion, Debra Waldron (cc)

Staff Present: Rae Miller (cc), Meghan Wolfe, Kate Small, Cindy Weigel (cc)

Absent/Excused: Heather Moorman

III. Approval of minutes from last meeting

Paula motioned to approve the minutes as written; Chad seconded. Approved unanimously.

IV. Lead Agency update

LauraBelle Sherman-Proehl, designee to represent the Department of Education as Lead Agency, reported the following updates:

- Lead agency will be reviewing FFY15 proposed budget with Signatory Agencies this month. The budget will be brought to the Council and will need to be posted in early February for public comment.
- Lead agency is preparing for the State Systemic Improvement Plan (SSIP). Group of 6 staff will be getting together after the New Year to discuss plans for proceeding with new APR indicator C-11. Lead agency has not received guidance from Office of Special Education Programs (OSEP) and will be looking to North Central Regional Resource Center (NCRRC) for guidance.
- Lead agency is working on the Annual Performance Report (APR) which is due the beginning of February.
- Distance Mentoring Model update. Monthly webinars with peer partners as well as webinars with members of implementation teams have been taking place with Florida State University. In March, cohort 2 begins. State staff has received wonderful feedback from cohort 1 participating regions. Maria Cashman shared that Grant Wood staff that are participating have reported that the feedback has been outstanding and staff have reported it is some of the best mentoring/training they have ever received- many are 25 year veterans in early intervention.
- Iowa was selected by Early Childhood Personnel Development Center (ECPC) funded by OSEP to receive technical assistance over 3 years to look at how Early ACCESS works with other early childhood partners and how to create a cross sector early childhood personnel development system for the state. State Part C coordinators were interviewed and then states were selected.

- Betsy Lin, DE Consultant, has been working on a survey to go out to all Early ACCESS providers who work with children and families around autism.

CHSC update

Rae Miller and Debra Waldron (CHSC) reported the following updates:

- CHSC is also contributing to 1st Five initiative; working on 1st Five metrics (developing measures of the program) and practice transformation (assist clinical medical practices in moving to screening and provide training). CHSC is working closely with colleagues at IME regarding EPSDT.
- HRSA EHDI grant will be transferred to IDPH.
- Regional Autism Program rules have been posted for public comments. DHS has released RFA to administer the funds, unsure when funding will be available.

IDPH update:

Gretchen Hageman and Meghan Wolfe (IDPH) reported the following updates:

- The HRSA EHDI grant is being written and will be submitted within the week.
- Maternal, Infant, Early Childhood Home Visitation (MIECHV) has executed a contract for home visitation competency modules for family support workers with Quality Assist.
- RFP for virtual home visitor to be posted today. The virtual home visitor is intended for low risk parents.
- IDPH has awarded four new Title V agencies 1st Five community planning contracts and 7 other agencies will continue with implementation. Community planning agencies are: Crawford County Home Health & Hospice, New Opportunities, Hawkeye Area Community Action, Inc., and Trinity Muscatine Public Health.
- IDPH continues to meet with VNS monthly. VNS had meeting with Alt Studios, contractor who will be doing website expansion and design. Hope to have a draft webpage by January.

DHS Update

- Race to the Top (RTTT) grant application, still no word if Iowa was awarded. Hoping to hear soon.

V. Survey Monkey Results from September Meeting

- Six people responded. Responses received rated November meeting as good or excellent. Feedback indicates members enjoyed Caitlin's presentation; they liked the interactive style and lots of discussion.
The Executive Committee discussed need to continue question type format that Caitlin used to engage members with presentations in the future.

VI. Planning for December Full Meeting

- Guest Speaker on Healthcare Reform. Kate will follow up with Dustin to confirm content of his presentation, make sure he is aware of the ICEA member audience.
- Family Story – Kate will send last 3 meetings dates out to members and Deb Sampson to recruit families. Kate will also send request to Dee Gethman's leadership group (AEA Early Childhood Leadership Network)- this would help obtain families who recently

exited Early ACCESS. Paula is going to check with a single dad from Council Bluffs area as possibility for parent story for the December meeting.

- Annual Performance Report (APR)- will present all indicators in order a parent would encounter the system, rather than numerical order of the report.

VII. Sharing

Kasey shared that she will be working with Des Moines Public Schools and AEA 11 to be a parent representative on the Distance Mentoring Model (DMM) implementation team.

VIII. Meeting Adjourned

A motion to adjourn was made by Gretchen; seconded by Paula. Approved unanimously.

Kasey Vermillion adjourned the meeting at 2:30 pm.

Respectfully submitted by Meghan Wolfe, 12/18/13.